

Here's a detailed ROC Compliance Calendar for the Financial Year (FY) 2024-25:

1. MSME-01:

- **Compliance:** Form for furnishing half-yearly return with the registrar in respect of outstanding payments to Micro or Small Enterprises.
- **Period:** 1st October 2023 to 31st March 2024
- **Due Date:** 30th April 2024

2. Form-11:

- **Compliance:** Annual Return of Limited Liability Partnership (LLP)
- **Period:** FY 2023-24
- **Due Date:** 30th May 2024

3. PAS-06:

- **Compliance:** Reconciliation of Share Capital Audit Report (Half-yearly)
- **Period:** 1st October 2023 to 31st March 2024
- **Due Date:** 30th May 2024

4. DPT-03:

- **Compliance:** Filing return of deposit or particulars of transaction not considered as deposit or both by every company other than Government company.
- **Period:** FY 2023-24
- **Due Date:** 30th June 2024

5. DIR-03 KYC:

- **Compliance:** Application for KYC of directors
- **Period:** FY 2023-24
- **Due Date:** 30th September 2024

6. ADT-01:

- **Compliance:** Informing ROC about Appointment of Auditor

- **Due Date:** Within 15 days from the conclusion of AGM
- **FY 2023-24 AGM Due Date:** 30th September 2024
- **Due Date:** 14th October 2024

7. Form-08:

- **Compliance:** Statement of Account & Solvency and Charge filing
- **Period:** FY 2023-24
- **Due Date:** 30th October 2024

8. AOC-04:

- **Compliance:** Filing financial statement and other documents with the Registrar
- **Due Date:** Within 30 days from the conclusion of AGM
- **FY 2023-24 AGM Due Date:** 30th September 2024
- **Due Date:** 30th October 2024

9. MGT-14:

- **Compliance:** Filing resolutions and/or agreements within 30 days after being passed at the meeting of the Board/Shareholders
- **FY 2023-24 AGM Due Date:** 30th September 2024
- **Due Date:** 30th October 2024

10. MSME-01:

- **Compliance:** Form for furnishing half-yearly return with the registrar in respect of outstanding payments to Micro or Small Enterprises.
- **Period:** 1st April 2024 to 30th September 2024
- **Due Date:** 31st October 2024

11. MGT-07A:

- **Compliance:** Filing Abridged Annual Return for OPCs and Small Companies
- **Due Date:** Within 60 days from the conclusion of AGM
- **FY 2023-24 AGM Due Date:** 30th September 2024

- **Due Date:** 29th November 2024

12. MGT-07:

- **Compliance:** Filing Annual Return for companies other than OPCs and Small Companies
- **Due Date:** Within 60 days from the conclusion of AGM
- **FY 2023-24 AGM Due Date:** 30th September 2024
- **Due Date:** 29th November 2024

13. PAS-06:

- **Compliance:** Reconciliation of Share Capital Audit Report (Half-yearly)
- **Period:** 1st April 2024 to 30th September 2024
- **Due Date:** 29th November 2024

These due dates are subject to change if extended by the ROC.

Due Date for conducting Annual General Meeting:

- The AGM of every company, except OPCs, must be held no later than six months following the conclusion of the financial year.
- AGMs should be held before September 30 if the financial year ends in March.
- The first AGM may be held within nine months following the conclusion of the first financial year.
- AGMs should be held at intervals of no more than 15 months.